

**Record of Work Experiences  
Trade Qualifier or Pre-Apprenticeship Credits**

**AUTOMOTIVE SERVICE TECHNICIAN**

**Note to Apprenticeship Applicants**

The work experiences on this form are for credit only and must have been performed prior to your registration as an apprentice.

**Applicant Information**

Name: _____			
<i>Surname</i>	<i>First</i>	<i>Initial</i>	
Address: _____ / _____ / _____ / _____			
<i>P. O. Box/Street</i>	<i>City/Town</i>	<i>Province</i>	<i>Postal Code</i>
Telephone: (____) _____		Cell: (____) _____	
Email address: _____			

**Employer Information & Verification**

<u><b>Note to Employer</b></u>	
By completing the section below you are confirming that the hours indicated for the applicant are specific to employment in the <u><b>Automotive Service Technician Occupation.</b></u>	
Verified By: _____	
<i>Company Name</i>	
Address: _____ / _____ / _____ / _____	
<i>P. O. Box/Street</i>	<i>City/Town</i>
<i>Province</i>	<i>Postal Code</i>
Telephone: (____) _____	* CRA Business #: _____
	<i>9 Digits</i>
_____ <i>Employer or Representative Signature</i>	_____ <i>Employer or Representative (Print)</i>
Date of applicant's employment from: _____ / _____ / _____ to: _____ / _____ / _____	
<i>Month</i>	<i>Day</i>
<i>Year</i>	<i>Month</i>
<i>Day</i>	<i>Year</i>
<b>Total Hours of Employment the applicant worked in the <u>Automotive Service Technician Occupation:</u> _____ Hours</b>	
* CRA - Canadian Revenue Agency	

<b>Trade Qualifiers</b> <input type="checkbox"/>	The <u>signature of the Journeyperson</u> following each of the required skills acknowledges the applicant has met the competencies in each of the skill areas according to the Industry Standard associated with this occupation.
<b>Pre- Apprenticeship Credits</b> <input type="checkbox"/>	The <u>signature of the Journeyperson</u> following each of the required skills acknowledges the applicant has performed in each of the skill areas appropriate for this occupation.

- The Occupational Advisory Committee in the Automotive Service Technician Occupation has identified the work experiences or skills listed below as those required for the occupation.
- Journeypersons must be certified in the occupation stated by this document. A Journeyperson in another occupation may sign certain sections if the skills are common to both occupations.

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
<b>STEERING AND SUSPENSIONS</b>		
Inspect various medium duty steering systems		
Test/Diagnose various medium duty steering systems		
Repair various medium duty steering systems		
Replace various medium duty steering components		
Perform four wheel alignment		
Perform front wheel alignment		
Inspect medium duty suspensions		
Test/Diagnose medium duty suspensions		
Repair medium duty suspensions		
Replace various medium duty suspensions		
<b>STARTING AND CHARGING</b>		
Inspect various light and medium duty starting systems		
Test/Diagnose various light and medium duty starting		

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
systems		
Repair various light and medium duty starting systems		
Replace various light and medium duty starting systems		
Inspect various light and medium duty charging systems		
Test/Diagnose various light and medium duty charging systems		
Repair various light and medium duty charging systems		
Replace various light and medium duty charging systems		
<b>HYDRAULIC BRAKES</b>		
Inspect various medium duty hydraulic brakes		
Test various medium duty hydraulic brakes		
Repair various medium duty hydraulic brakes		
Replace various medium duty hydraulic brakes		
<b>ENGINES/MECHANICAL</b>		
Inspect various light and medium engines and component parts		
Test various light and medium engines and component parts		
Repair various light and medium engines and component parts		
Replace various light and medium engines and component parts		
<b>COOLING SYSTEMS</b>		
Inspect various light and medium duty cooling systems and component parts		
Test various light and medium duty cooling systems and component parts		
Repair various light and medium duty cooling systems and component parts		
Replace various light and medium duty cooling systems and component parts		

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
<b>GASOLINE AIR AND FUEL DELIVERY</b>		
Inspect various gasoline air and fuel delivery systems and component parts		
Test various gasoline air and fuel delivery systems and component parts		
Repair various gasoline air and fuel delivery systems and component parts		
Replace various gasoline air and fuel delivery systems and component parts		
<b>LUBRICATION</b>		
Inspect various lubrication systems and component parts		
Test various lubrication systems and component parts		
Repair various lubrication systems and component parts		
Replace various lubrication systems and component parts		
<b>INJECTION SYSTEM</b>		
Inspect various gasoline injection systems and component parts		
Test various gasoline injection systems and component parts		
Repair various gasoline injection systems and component parts		
Replace various gasoline injection systems and component parts		
<b>BODY ELECTRICAL</b>		
Inspect various body electrical circuits and component parts		
Test various body electrical circuits and component parts		
Repair various body electrical circuits and component parts		
Replace various body electrical circuits and component parts		
<b>DRIVELINES AND DIFFERENTIALS</b>		

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
Inspect various medium duty drivelines and component parts		
Test various medium duty drivelines and component parts		
Repair various medium duty drivelines and component parts		
Replace various medium duty drivelines and component parts		
Inspect various medium duty differentials and component parts		
Test various medium duty differentials and component parts		
Repair various medium duty differentials and component parts		
Replace various medium duty differentials and component parts		
<b>TRANSMISSIONS</b>		
Inspect various medium duty automatic transmissions and component parts		
Test various medium duty automatic transmissions and component parts		
Repair various medium duty automatic transmissions and component parts		
Replace various medium duty automatic transmissions and component parts		
Inspect various medium duty standard transmissions and component parts		
Test various medium duty standard transmissions and component parts		
Repair various medium duty standard transmissions and component parts		
Replace various medium duty standard transmissions and component parts		
<b>AIR CONDITIONING</b>		

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
Inspect Air conditioning System		
Test Air conditioning System		
Repair Air conditioning System		
Replace Air Conditioning System		
<b>EMISSION SYSTEM</b>		
Inspect and replace exhaust system		
Inspect emission systems and component parts		
Test emission systems and component parts		
Repair emission systems and component parts		
Replace emission systems and component parts		



**For Office Use Only**

Credit: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
month / day / year

**Note To Trade Qualifier Applicants**

If employer verification is not possible please contact the nearest Institutional and Industrial Education Office to discuss available options.

**Contact Information**

email: [app@gov.nl.ca](mailto:app@gov.nl.ca)

Toll-Free Telephone: 1-877-771-3737