

Early Childhood Education (ECE) On-Campus Field Placement Bursary Program

Policy No.: FCD-BUR-003

Effective Date: May 1, 2015

Date Revised:

Policy Cross References: n/a

Legislative References: n/a

PURPOSE:

Well trained early childhood educators are an essential component of quality in regulated child care services. The ultimate goal of this bursary is to increase the qualifications of early childhood educators and family child care providers within the province which will, in turn, enhance the quality of child care services available to children and families in Newfoundland and Labrador.

The Early Childhood Education (ECE) On-Campus Field Placement Bursary (formerly Summer Institute Bursary) is intended to support early childhood educators and family child care providers who are up-grading on a part-time basis by providing assistance for them to attend required field placements at a College of the North Atlantic campus.

POLICIES AND PROCEDURES

1. **Definitions:** The following definitions will apply in interpretation of these policies:
 - 1.1. **Demonstration child care centre:** A child care centre that has been approved as part of the Early Childhood Education program at a post-secondary institution in Newfoundland and Labrador.
 - 1.2. **ECE Faculty Supervisor:** The Instructor overseeing the applicant's field placement.
 - 1.3. **On-campus field placement:** A required field placement at a demonstration child care centre site connected directly with the ECE program at a College campus.
2. **Bursary Amount:**
 - 2.1. The Department of Education and Early Childhood Development will provide \$1,200 to Early Childhood Education (ECE) students who are required to attend an on-campus field placement. If two on-campus field placements are required by an applicant they are eligible for \$1,200 per placement.

- 3. Eligibility:** To qualify for the ECE On-Campus Field Placement Bursary, eligible candidates must:
- 3.1. be enrolled in distance or online delivery of the Early Childhood Education Program at College of the North Atlantic.
 - 3.2. successfully complete an on-campus field placement at one of the College of the North Atlantic campuses as a requirement of completing an Early Childhood Education program.

4. Application:

- 4.1. Application forms are available on the Department's website at <http://www.ed.gov.nl.ca/edu/family/childcare/childcareresources.html>.
- 4.2. A completed application form is required documenting successful completion of the field placement by the ECE Faculty Supervisor (signature required).
- 4.3. If this is a first time application for funding through the Department of Education and Early Childhood Development, or if banking information has changed, attach a void cheque or a direct deposit form from the bank.

5. Decision/Notification:

- 5.1. Eligibility for the On-Campus Field Placement Bursary shall be assessed based on submission of a completed application form documenting successful completion of the required on-campus field placement.
- 5.2. If an applicant has met the requirements of the On-Campus Field Placement Bursary policy payment will be made by direct deposit to the applicant.
- 5.3. An applicant will be advised in writing if ineligible or if the application is incomplete.

6. Questions/Inquiries:

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This information is posted at:
<http://www.ed.gov.nl.ca/edu/family/childcare/childcareresources.html>.