

## APPLICATION TO WRITE GED TESTS

### Step 1 Tell us who you are

**PLEASE PRINT the following information in block capitals**

Last Name (as it appears on your ID)		First Name (no nickname or abbreviations)		Middle Initial	Social Insurance Number		
Mailing Address (include Apartment Number, PO Box, RR, Comp or Site)				E-Mail:			
City/Town		Province	Postal Code		Work Telephone (Include Area Code) ( ) -		Home Telephone (Include Area Code) ( ) -
Date of Birth MM DD YYYY		Age (must be 19 years on test date)		Last Grade Completed	Year	Name of School Last Attended:	
Preferred Writing Location and date (see schedule at: <a href="http://www.gov.nl.ca/edu/adultlearning/ged.html">http://www.gov.nl.ca/edu/adultlearning/ged.html</a> )							
(1 <sup>st</sup> Choice with applicable date)				(2 <sup>nd</sup> Choice with applicable date)			

### Step 2 Tell us what tests you are applying to write

- I am applying to write the English version of the 2007 - 2008 "GED 2002 series" **or**,
  - I have already written a previous English version of the "GED 2002 series" and need to rewrite the following tests:  
(If you know the tests you need to rewrite, please check (✓) below)
    - Language Arts, Reading
    - Language Arts, Writing (including essay)
    - Mathematics (Part I and II)
    - Social Studies
    - Science
  - I am applying to write the French version of the 1988 GED tests for the first time.
- The GED office will verify which test(s) you need to write when your application has been received.**

### Step 3 Are you eligible to write?

- I will be at least 19 years of age on the date of the tests.
- I have not received a Grade 12 graduation certificate from any institution.

**I certify that, to the best of my knowledge, the information I have supplied above is correct, I meet ALL of the above requirements, and I am aware of the information in the IMPORTANT NOTICE above.**

APPLICANT'S SIGNATURE

DATE

**GO TO STEP 4 →**

## Step 4 → Did you remember to include

Your application will not be processed and will be returned to you if you have not included the following information:

Completed application with your signature.

Non-refundable application fee of \$30.00 (please make cheque or money order payable to Newfoundland Exchequer).

**APPLICATION MUST BE RECEIVED TWO WEEKS BEFORE WRITING**

### FOR OFFICE USE ONLY

Date Received: \_\_\_\_\_

Testing Date Assigned: \_\_\_\_\_

Fee Received: \_\_\_\_\_

Testing Location: \_\_\_\_\_

Receipt No: \_\_\_\_\_

Notice Sent (Date): \_\_\_\_\_

## Step 5 → Return your completed application form and fee to the St. John's GED office

### St. John's Office

GED Testing  
Department of Education  
3<sup>rd</sup> Floor, West Block  
Confederation Building  
P.O. Box 8700  
St. John's, NL, A1B 4J6  
Phone: 709 729 7919/7918

### Testing Sites (see schedule for dates)

St. John's  
St. Anthony  
Clarenville  
Goose Bay  
Marystown  
Labrador City

Gander  
Mary's Harbour  
Grand Falls  
Corner Brook  
Port Aux Basques  
Stephenville

## Step 6 → Please read this important information

### **English Version of the 2002 GED Series:**

New tests were introduced in 2002. You must successfully write all five of the 2002 tests to get a certificate. Scores from the 1988 series tests will not be counted. (Please see information booklet for details on 2002 Series GED tests.)

### **Policy on Rewriting:**

It is strongly recommended that a candidate wait 3 months before rewriting. This allows time for extra preparation.

GED Testing Services (GEDTS) regulations stipulate that a candidate may be tested a maximum of three times in one year (January to December) and that the third testing CANNOT be administered within three months of the first testing.

### **Special Accommodations:**

If you have specific learning and/or physical disabilities, you may be granted special accommodations to write the GED tests. Contact the GED office to obtain the necessary form to be submitted with this application. Allow at least four weeks for the request to be processed. Testings with special accommodations will be scheduled several times during the testing year.

### **Test Results:**

A transcript of test results will be mailed to you approximately one week after writing.

**Due to confidentiality reasons, test results CANNOT be given over the phone.**

### **Policy on Rescheduling or Cancelling:**

To reschedule your test, you must contact the GED office (see above) at least ONE WEEK before the testing date. If you do not, you will have to re-register and pay a new application fee. Requests to reschedule with less than one week's notice will be considered on an individual basis. You may reschedule a maximum of 3 times.